



Corporate Hosting 2020



Welcome

Thank you for considering Local. at Riccarton House for your next corporate hosting. We offer a unique and hassle-free option, providing private rooms, retreat spaces and seasonal dining, all in central Christchurch.

Riccarton House is situated only minutes from central Christchurch and 10 minutes from our international airport. With private off-street parking in a Heritage 1 Listed Homestead, Local at Riccarton House offers a unique feel and atmosphere.

Set in expansive grounds, there is the ability to have a marquee on the lawns for larger hosting. The Avon river bank, private courtyard and native bush walk are all located within the grounds.

Our experienced staff provide exceptional service and the onsite coordinator is available to assist in the planning and smooth running of your event. For more information or to start planning your next event at Riccarton House, please contact Hannah.



Hannah Goldfinch
Sales and Events Manager

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The Fine Dining Room

Perfect for boardroom meetings, private lunches & dinners, the stunning Fine Dining Room seats guests around one table. With private access, this room offers guests a secluded space to work and dine.

- 65" TV screen & whiteboard
- WIFI access
- Air-conditioned
- Natural light with private access
- Open fireplace
- Fully licensed with options for post-event drinks & canapes

Capacity

Seated board meeting - 20

Seated dinner or lunch - 24

Standing - 40

Theatre style - 35



Venue Hire

Half Day \$180.00 + GST - 8.00am - 12.00pm or 1.00pm- 5.00pm

Full Day \$260.00 + GST - 9.00am-5.00pm

Quotes for evening events are available upon request

Exclusive Use

Ideal for larger cocktail functions & dinners, exclusive hire of Riccarton House is an ideal place to host guests offering many different options for hosting from seated meals to canapes, supper stations & grazing tables.



- Use of the Ground Floor rooms
- All required staffing, china, cutlery & glassware, table linen & napkins
- Printed dinner menus with your company logo

Capacity

Seated- 60

Standing- 180

Theatre style- 70

Venue Hire

Evening- 6.00pm-11.30pm

Quotes are available upon request

Day Packages

Option A- \$52.00 + GST per person

This includes the following;

- Filter tea & coffee all-day
 - Orange juice
 - Morning & afternoon tea
 - Breakaway lunch including main meal & non- alcoholic drink*
- * Beer & wine available upon request at an additional cost

Option B- \$60.50 + GST per person**

- As above but with barista made coffees on arrival, at morning & afternoon tea
- **Suitable for groups of up to 15 guests

Half-day catering packages available.



Marquee Lawn

Surrounded by beautiful open parkland, gardens and set against an extensive native bush forest, our marquee lawn offers a stunning location for larger corporate hosting within the grounds.

This tranquil 12-hectare reserve is located just minutes from Christchurch city centre and is the perfect option for many different styles of events from gala dinners and cocktails parties to team building and conferences.

As all marquee events are individual, we would love to talk to you about your ideas before putting a bespoke proposal together for you.

